

Burton Village Council Meeting
Minutes
September 22, 2025

Visitors: Jennell Dahlhausen, Rick Smigelski, Todd Hicks, Goerge Hess, Jack Garner, Ann Wishart.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – No, Megan Williams – Yes

Minute Approval:

Mr. Boehnlein moved to approve the minutes of September 8, 2025, seconded by Mr. Blair. By voice vote, the motion passed.

Mayors Report

The Mayor had nothing to report.

Historic District Permits

Nothing to report.

Standing Committees

Finance, Funding and Personnel Committee – The Interim Budget is being reviewed and will be on first reading for the next meeting.

Police Department Report – Chief Smigelski stated his report was emailed and he wanted to clarify a complaint from a resident on Hickox Street between Kirtland and 87 about not having parking restriction signs installed as done in the past during the fair. Chief Smigelski stated this section of the road was never an issue before and never had signs installed. There were many issues around town with parking where people shouldn't during this past fair, even on private property. Mayor Spanos commended the Police Department with their work in trying to do what they could with the parking issues and traffic.

Fire Department Report – The report was emailed.

Street Committee – Chief Smigelski reported one way signs for Baird Street were ordered. He will also be contacting ODOT for an extension to the contract to use the salt dome while an alternative for the village is decided.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Mr. Tromba stated the board discussed a new billing system they are implementing.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Nothing to report.

Planning Commission – The next meeting is scheduled for October 3 at 5PM.

Tree Commission – It was mentioned the Tree Commission is looking for members.

Berkshire Community Planning Association – Nothing to report.

Chamber of Commerce – Mr. Blair reported the Chamber will have Candidates night at their next meeting.

JEDD Board – The JEDD Board met and discussed board members terms being up next year. Council will need to appoint two seats on the board.

Fiscal Officers Report

Ms. Dahlhausen emailed her report and added she is requesting approval of the contract with Schonhardt & Associates to complete the 2025 Hinkle Report due by the end of February. Mr. Boehnlein moved to hire Schonhardt & Associates to complete the 2025 Hinkle Report on behalf of the village, seconded by Mr. Brown. By voice vote, the motion passed.

Ms. Dahlhausen added the audit for the JEDD Board has begun and should be done quickly. The village audit should start soon too.

Solicitors Report:

Mr. Hicks had nothing to report.

Engineers Report:

Mr. Hess stated Woodford Excavating will begin on Garden Street Project on September 29th and added the other paving projects are planned to be completed soon. There are only a few final items that need addressed.

Zoning Inspector's Report:

Mr. Crea wasn't available to report.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Williams. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on second reading Resolution 2025-17 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Boehnlein moved to waive, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on second reading Resolution 2025-18 declaring the official intent and reasonable expectation of the Village of Burton on behalf of the State of Ohio (the borrower) to reimburse its Street Capitalization Fund for the Garden Street Improvement Project CG72AC with the proceeds of the tax exempt debt of the State of Ohio. Mr. Boehnlein moved to waive, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2025-20 to transfer \$500,000 from the Village of Burton General bank account to the Savings account and declaring an emergency. Mr. Boehnlein moved to waive, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2501-25 to establish pay increases for employees for fiscal year 2026.

Mr. Tromba placed on first reading Resolution 2025-19 appointing Christopher Paquette to the position of Temporary Fiscal Officer effective February 23 and declaring an emergency. This is an agreement to contract with the former Fiscal Officer, Christopher Paquette, while Ms. Dahlhausen is on Maternity Leave.

Old Business

Nothing to report.

New Business

Chief Smigelski presented a quote for the bumpers in the parking lot in front of the library in the amount of \$1,494.00 from Brugman Sons Ready Mix Concrete. Mr. Boehnlein moved to purchase bumpers for the parking lot in front of the library in the amount of \$1,494.00 from Brugman Sons Ready Mix Concrete, seconded by Ms. Williams. By voice vote, the motion passed.

Chief Smigelski presented a quote from Brite Solutions for two MDT's for the Ford cruisers and a modem for the new Tahoe cruiser in the amount of \$14,230.00. Mr. Boehnlein moved to purchase two MDT's and a modem from Brite Solutions in the amount of \$14,230.00, seconded by Ms. Williams. By voice vote, the motion passed.

Public Participation

Ms. Wishart stated the planters along the sidewalk on the corner of West Park and West Center are dead and should be removed. She was informed this is private property.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:29 PM.

Fiscal Officer

Mayor/President Pro Tem