

**JOINT COUNCIL AND BPA
MEETING MINUTES
NOVEMBER 10, 2025
6:00PM**

Mrs. Ruth Spanos called the meeting to order at 6:00pm

Pledge of Allegiance

Roll Call:

Council: Mr. Charles Boehnlein-present / Mr. Tom Blair-present / Mr. Cory Brown-present / Mrs. Megan Williams-present / Mr. Nick Tromba-present.

BPA: Mr. William Pinkava-present / Mr. Curt Johnson-present

Recognition of Visitors: Mr. Jake Neill, Mrs. Lynn Arnold, Mrs. Bridey Matheney, Mrs. Ruth Spanos

Mrs. Spanos mentioned Ordinance 2502-25 / to make appropriations for current expense and other expenditures of the Village of Burton, State of Ohio, during the fiscal year ending December 31, 2026. Mr. Boehnlein moved to adopt Ordinance 2502-25, seconded by Mr. Blair. All in favor? AYE! By voice vote motion passed.

Mrs. Spanos moved to Ordinance 2505-25, The Cyber Security Program which is on second reading. Mr. Boehnlein moves to continue third reading for November 24, 2025.

Mrs. Spanos moved to Ordinance 2506-25, which authorizes the mayor to enter into an agreement with the Buckley Group LLC for Professional Engineering Services commencing January 1, 2026, and ending December 31, 2026, and declaring an emergency. Second Reading.

Council Report: Mr. Boehnlein stated the council minutes from October 23, 2025, do not mention Ordinance 2502-25 which need to be added. Once this revision has been made the minutes can be approved, which was seconded by Mrs. Williams. All in Favor? AYE! By voice vote motion passed.

BPA Report: Mr. Pinkava stated the verbiage from the BPA minutes from October 14, 2025, need to reflect "sewer line, not easement" in regard to Burton Township as well as changing

“declining cable” to “safety cable”. Once the revisions have been made, the minutes can be approved which was seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Historic District: Nothing to Report

Mayor’s Report: The mayor thanked Chief Smigelski for coordinating with ODOT the salt storage facility with the upcoming winter season.

Fiscal Officers: Report: Nothing to Report

Cashiers Report:

Mrs. Arnold stated she has four requests on the agenda this evening regarding abatements on late fees as well as an excess sewer charge. Mr. Pinkava mentioned the three accounts which had late fees imposed due to the payment reaching the village office late. Mr. Pinkava inquired if these were mailed via USPS which Mrs. Arnold concurred. Mr. Pinkava stated the village has a utility drop box at the back of the building which is monitored daily by the office. Since the issue is with the Post Office mail delivery and not the village, the late fees must stand and be paid.

The correspondence inquiring whether the excess sewer charges could be abated is under discussion. Mr. Neill is to visit the property in question to obtain readings and verify a spike in usage and verify dates. Mr. Neill will give Mrs. Arnold a report in a couple of days.

Solicitors’ Report:

The three Resolutions (Amending section 120 / Amending section 125 / Amending section 118(a) and (e) will be tabled until December 9th’s BPA meeting.

Engineer’s Report:

Nothing to Report

Operators Report - Water

Mr. Neill stated the roof at the water plant is currently being installed. Mr. Neill replaced hydrant by Colony Ln.

Operators Report – Sewer

Mr. Neill stated the Raw Sampler Technician will be out on Wednesday. The Shed roof will be installed at the end of the month.

Council:

Mr. Boehnlein made a motion to accept and pay approved invoices seconded by Mr. Tromba. All in favor? AYE! By voice vote motion passed.

BPA:

Mr. Pinkava made a motion to pay approved invoices in the amount of \$30,908.84 seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed

Old Business:

Mr. Johnson mentioned the Burton Township Tap in fee. Mr. Pinkava stated this is regarding the new Township garage and the engineering fees. Mr. Pinkava received a phone call from a Burton Township Trustee who commented on exchanging the tap in fee for a sewer easement. Mr. Pinkava explained he had contacted the engineer Mr. Hess who stated they had no information on the easement in question.

Mr. Johnson mentioned Mrs. Arnold is working on the new payment plan verbiage with Muni-Link.

Mr. Johnson inquired with Mr. Smigelski about a penalty with hydrant tampering in the village. Mr. Smigelski stated, "if a person is caught stealing water, they are written a criminal summons, and they must appear in court". Chief Smigelski confirmed it would be the courts decision along with restitution to the village.

New Business:

Mr. Pinkava inquired with Chief Smigelski regarding a cruiser that will be retired from the police department. Chief Smigelski stated many vehicles they move from service sell on Gov Deals. Mr. Neill will inspect the retired cruiser and have a report for Mr. Pinkava at the next BPA meeting.

Public Participation:

Nothing to report

Mr. Boehnlein made a motion to adjourn the council meeting, seconded by Mr. Blair. Mr. Pinkava made a motion to adjourn the BPA meeting, seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.
Meeting adjourned at 6:25pm.

