

Burton Village Council Meeting
Minutes
January 12, 2026

Mayor Spanos called the meeting to order at 7 PM.

Visitors: Jennell Ortega, Rick Smigelski, Charles Tiber, Curt Johnson, William Pinkava, Mary Freeman, Jack Garner, Ann Wishart.

Roll Call:

Council: Nick Tromba – Yes, Tom Blair – Yes, Megan Williams – Yes, Kevin Freeman – Yes, Charles Boehnlein – Yes, Craig Martin – Yes

Mr. Boehnlein moved to approve the minutes of December 15, 2025, seconded by Mr. Martin. By voice vote, the motion passed.

Mayors Report

Mr. Blair moved to appoint Mr. Boehnlein as Council President, seconded by Mr. Freeman. By voice vote, the motion passed.

Mr. Martin moved to appoint Ms. Williams as the Credit Card Compliance Officer, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Mayor Spanos stated the Committee and Board appointments to Council are as follows:

Finance, Funding and Personnel Committee – Williams & Tromba

Safety Committee – Freeman & Blair

Street Committee – Boehnlein & Martin

Board of Public Affairs – Freeman

Board of Zoning Appeals – Blair

Cemetery Board – Boehnlein

Planning Commission – Tromba

Tree Commission – Williams

Berkshire Community Planning Association – Martin

Chamber of Commerce – Blair

Burton Historic District Association – Williams

Joint Economic Development District (JEDD) Board – Tromba

Mr. Boehnlein moved to appoint Mr. Tromba to the JEDD Board, seconded by Mr. Martin. By voice vote, the motion passed.

Mr. Boehnlein moved to appoint Mr. Tromba to the Planning Commission, seconded by Mr. Martin. By voice vote, the motion passed.

Fiscal Officers Report

Ms. Dahlhausen emailed her report.

The 2021-22 audit is almost complete. Ms. Ortega asked Council if they would like to have an exit interview with the Auditors. There was no interest from Council.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Tromba. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on first reading Resolution 2026-01 authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to B01 Street Department, B05 Police Department, B08 Fire and B10 Safety Support Services Funds and declaring an emergency. Mr. Boehnlein moved to waive further readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2026-02 authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to D03 Equipment Capitalization and D08 Issue 2 Funds and declaring an emergency. Mr. Boehnlein moved to waive further readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2026-03 authorizing the Fiscal Officer to transfer appropriated funds from E01 Water Operating Fund to E15 Water Replacement and E13 Water Capitalization Funds and declaring an emergency. Mr. Boehnlein moved to waive further readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2026-04 authorizing the Fiscal Officer to transfer appropriated funds from E02 Sewer Operating Fund to E10 Sewer Tap in Fund and declaring an emergency. Mr. Boehnlein moved to waive further readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2510-26 to approve permanent appropriations for current expenses and other expenditures of the Village of Burton, State of Ohio, during the fiscal year ending December 31, 2026. Mr. Boehnlein moved to waive further readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes, Nick Tromba– Yes. Motion passed.

Old Business

Nothing to report.

New Business

Chief Smigelski stated he would like to have MC Construction run an electric line from the new phone box and internet to the Police Department generator. The line is fiber and is out if there is no power. Mr. Boehnlein moved to hire MC Construction to connect the new phone and internet box to the Police Department generator in the amount of \$1,386.45, seconded by Mr. Martin. By voice vote, the motion passed.

Public Participation

Mr. Pinkava and Mr. Johnson discussed the sewer tap in fee with Council and noticed it was decreased and the yearly increase was removed. Ms. Ortega stated she remembered a resident complaining about the tap in amount and said she believes that’s why it was decreased in April of 2025. She asked if she could look into previous documents to figure out the background and add this topic to the next agenda for discussion.

Mr. Boehnlein moved to adjourn, seconded by Mr. Martin. By voice vote the motion passed. Meeting adjourned at 7:35 PM.

Fiscal Officer

Mayor/Council President