

Burton Village Council Meeting
Minutes
February 23, 2026

Mayor Spanos called the meeting to order at 7 PM.

Visitors: Christopher Paquette, Chief Rick Smigelski, George Hess III, Colton Crea, James Parrish, Chris Elko, Chief Brian Davidson.

Roll Call:

Council: Nick Tromba – Yes, Tom Blair – Yes, Megan Williams – Yes, Kevin Freeman – Yes, Charles Boehnlein – Yes, Craig Martin –No

Ms. Williams moved to approve the minutes of February 3, 2026, seconded by Mr. Tromba. By voice vote, the motion passed.

Ms. Williams moved to approve the minutes of February 9, 2026, seconded by Mr. Tromba. By voice vote, the motion passed.

Mayors Report

Mayor Spanos reported that she had received notice from Representative Joyce’s office about the Community Project Funding Portal. She has until March 6 to provide any request for 2027 funds. 2027 guidelines are not available yet, but we are advised to use 2026 guidelines. Mayor Spanos is looking into this further.

Historic District Permits

Mayor Spanos asked Council if they had reviewed the Historic District permit application submitted by Mr. Parrish concerning 13868 Kirtland Street. Council affirmed that they had reviewed the documents and had no questions. Mr. Boehnlein moved to approve the permit application and Mr. Tromba seconded the motion. By voice vote, the motion passed.

Standing Committees

Finance, Funding and Personnel Committee; Did not meet.

Safety Committee; no report.

Police – Chief Smigelski reported that the department had responded to 315 calls in January including 11 stops, 4 citations, and 13 parking violations. 2,522 miles were put on the cruisers.

Fire – Chief Davidson reported that the Fire Department had a busy January. The department responded to 101 calls, 32 in Burton Village. They responded to 8 structure fires in their jurisdiction and responded to Auto/mutual aid of several other departments including a vehicle fire. At the department, a bay heater was replaced and the pumper tanker received necessary repairs. The department will be applying for grants for equipment this year. Pancake Breakfasts will be held Sundays throughout March. In August the department will celebrate 100 years of service to the community.

Street Committee; no report.

Street Commissioners’ Report; no report.

Council Reports on Village Boards and Commissions

BPA – Mr. Freeman mentioned that BPA continued discussing tap in fee rates. The Board is making some minor changes to its regulations. The Board addressed the question of cash bond versus performance bond following a request from Enbridge Natural Gas. Mr. Hess will address this in the Engineers Report.

BZA- Did not meet.

Cemetery Board – Met and discussed some rule changes.

Planning Commission – Did not meet.

Tree Commission – Did not meet.

Council Report on Independent Boards and Commissions

BCPA - No report

Chamber of Commerce – Mr. Blair reported that taps were in for Maple sap collection and the Chamber had already made 20 gallons of syrup.

Burton Historic District – Did not meet.

JEDD – Next meeting is April 23.

Fiscal Officers Report

Mr. Paquette is filling in for Ms. Dahlhausen. Nothing to report at this time.

Solicitors Report – Nothing to report.

Engineers Report – Chip and Seal bids are ready to go out. On the question of Enbridge/Dominion and their bond; Mr. Hess stated that Enbridge reached out to him asking why they were required to submit a \$5000 cash bond when Village Ordinance 901.05 states that a Performance Bond, approved by the Engineer, is sufficient. Mr. Hess noted that he had conferred with Ms. Matheney (BPA legal counsel). Mr. Hess was looking for guidance. Mr. Elko will check the regulations. Mayor Spanos stated if the Ordinance states that a Performance Bond is acceptable if approved then the Village should accept it and/or review the Ordinance for possible updates or changes if needed.

Zoning Inspectors Report – Mr. Crea stated that there will be a new sign at Burton Healthcare, but the dimensions remain the same. Mr. Crea reported that Mr. Demko has presented a zoning variance request to the Village regarding property abutting Rapids Road and Hotchkiss Road. Mr. Crea stated that the variance request was unclear and might become a zoning change request. Further investigation is required. Mr. Crea will contact Mr. Demko directly for clarification and to present him with options.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Williams. By voice vote, the motion passed.

Ordinances and Resolutions

Old Business

No old business presented.

New Business

Mayor Spanos reported to Council that Ms. Cindi Boehnlein had offered to stand for a position on the Tax Approval Committee. Ms. Williams moved to accept her offer to sit

on the committee. Mr. Tromba seconded the motion. Roll Call: Ms. Williams – Yes, Mr. Tromba – Yes, Mr. Freeman – Yes, Mr. Blair- Yes, Mr. Boehlein – Abstain. Motion carried.

Mr. Freeman brought to Council’s attention the concerns of Village residents along Peckham Road regarding a Burton Township project on that road. Some of their concerns were about taking residents property for road widening. Council felt that these issues should be addressed with County Engineer or Burton Township directly. Mr. Freeman will continue to follow up.

Public Participation

None

Mr. Boehlein moved to adjourn, seconded by Mr. Freeman. By voice vote the motion passed. Meeting adjourned at 7:20 PM.

Fiscal Officer

Mayor/Council President