

Burton Village Council Meeting
Minutes
February 9, 2026

Mayor Spanos called the meeting to order at 7 PM.

Visitors: Christopher Paquette, Rick Smigelski, Jack Garner, James Parrish, Leilani Chen, Judith Mansour.

Roll Call:

Council: Nick Tromba – Yes, Tom Blair – Yes, Megan Williams – Yes, Kevin Freeman – Yes, Charles Boehnlein – Yes, Craig Martin – Yes

Mr. Boehnlein moved to approve the minutes of January 26, 2026, seconded by Mr. Martin. By voice vote, the motion passed.

Mayors Report

Mayor Spanos noted that the Geauga County Planning Commission is revising the Farmland Preservation Plan for the County and would like a letter of support from the Village Council. Ms. Williams moved to support the writing of a letter in support of the Planning Commission and Mr. Martin seconded the motion. By voice vote, the motion passed.

Fiscal Officers Report

Mr. Paquette did not present a report. Mr. Paquette called out an extra charge applied to the Village audit and stated that the cost was covered through an emergency PO.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Tromba. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on final reading Ordinance 2512-26 authorizing the Fiscal Officer and Village Solicitor to amend the Personnel Handbook to eliminate the Village's Compensatory Time Off policy and to make associated revisions and declaring an emergency. Mr. Boehnlein moved to table the ordinance, seconded by Mr. Martin. By voice vote the motion passed.

Mayor Spanos noted that the Village Council will consult with Mr. Hicks to discuss possible changes to the Ordinance in the future.

Old Business

Nothing to report.

New Business

Mayor Spanos discussed with Council the annual Tire Recovery/Recycling Grant. Chief Smigelski stated that he has handled the grant every year and would be able to take care of it again this year. Council left it to Chief Smigelski to handle the process.

Public Participation

Mayor Spanos recognized Ms. Leilani Chen and Ms. Judith Mansour. Ms. Chen stated that Sue from Coffee Corners asked her to plan an event recognizing America’s 250th. In cooperation with the Chamber of Commerce, Ms. Chen would like to hold a night market and music event on July 3, 2026, in the Village park. Ms. Chen reported extensive experience coordinating these types of events. She presented pamphlets and a planning document to the Council. Council did not see any reason she could not proceed with the permit process through the Village office. Mr. Paquette and Chief Smigelski will coordinate to get the permit processed.

Mayor Spanos recognized Mr. James Parrish who was seeking approval of a Historic District Construction permit for 13868 Kirtland Street. He is planning on changing colors, removing and replacing awnings, and other improvements. Council did not have the paperwork available to review. Mr. Paquette will locate the permit and pass it on to the appropriate individuals.

Mr. Boehnlein moved to adjourn, seconded by Mr. Martin. By voice vote the motion passed. Meeting adjourned at 7:18 PM.

Fiscal Officer

Mayor/Council President