

BPA MEETING MINUTES
JANUARY 13, 2026
7:00PM

Mr. Bill Pinkava called the meeting to order at 7:00pm.

Pledge of Allegiance

Recognition of Visitors:

Mr. Jake Neill, Mr. George Hess III, Mrs. Lynn Arnold, Mrs. Bridey Matheney, Mr. Kevin Freeman, Mr. Gene Adams, Mr. Charles Tiber, Mrs. Stephanie Keough, Mr. John Gipson

Mr. Pinkava welcomed everyone to the meeting and acknowledged the applicants who sent a letter of interest to serve on the BPA Board commencing February 10, 2026.

Mr. Pinkava stated the role that is required of the elected official and reiterated the importance of this seat.

Mr. Pinkava conversed with the village solicitor who recommended going into executive session to interview all the applicants. Mr. Pinkava made the motion to enter Executive Session at 7:10pm under the (ORC - 121.22) of the Ohio Revised Code which is to consider the appointment of a public official. The individuals who will be included and invited to this executive session will be Mr. Jake Neill, Mr. Kevin Freeman, Mr. Curt Johnson, Mr. Bill Pinkava, Mrs. Bridey Matheney and Mrs. Lynn Arnold, and four (4) applicants starting with Mr. Gene Adams, seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed. Mr. Pinkava explained that one applicant will be permitted in the room and all others must take a seat outside while the interview is being conducted.

Tape Recorder was turned off at 7:12pm.

Mr. Pinkava made a motion to return from Executive Session at 8:01pm seconded by Mr. Johnson.

Tape recorder has been turned back on at 8:02pm.

Mr. Pinkava welcomed all applicants back into the meeting and expressed gratitude and appreciation for everyone who has shown interest in sitting on the BPA Board.

Mr. Pinkava then made a motion to recommend to council Mr. Charles Tiber for the seat on the Board of Public Affairs, seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.

Cashiers Report:

Mrs. Arnold stated account holder #3620-01 is not in agreement with the \$75.00 abatement on the sewer bill. The account holder is requesting \$150.00 to be credited back to her account for the oversight of her error, leaving the hose running for two days. Mr. Pinkava inquired with Mr. Neill a second time on the 90 day read that was completed at the residence. Mr. Neill stated that the hose was left running for two days, which showed on the water report. The relief the village could abate would be \$75.00. Mr. Pinkava revealed to Mrs. Arnold that the only relief that could be given is the \$75.00. Mrs. Arnold stated she would reach out to the resident Wednesday morning to explain the situation.

Mrs. Arnold mentioned the approval of the meeting minutes for December 9, 2025. Mr. Johnson stated on the second page there is a dollar amount listed as \$17,000.00 which is incorrect. This will need to have the word "error" next to it, as it was an oversight of the Contractor and Engineer. Once that is completed the minutes could be approved. Mr. Pinkava made a motion to approve the "amended" minutes seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Mrs. Arnold stated the backflow inspection report has been turned into the village office for account #3065-1. Mrs. Arnold stated the office has not received a backflow inspection report from account holders #2450-02 after repeated phone calls. The Board discussed the Rules and Regulations allowing discontinuance of service for failure to abide by the backflow protection requirements and directed Mrs. Arnold to "send out a notice." Mr. Pinkava has agreed to provide the account holder thirty days to have this backflow test inspection completed. If the inspection has not been completed in thirty days, the water will be shut off by the Village Utility Department. Mrs. Arnold stated she is going to send a "certified letter" to the account holder which will inform the village they did receive the notice.

Mrs. Arnold stated the rates for the 2026 calendar year have been updated in the billing system, the BPA Rules and Regulations as well as the website.

Fiscal Officer:

Mr. Johnson made a motion to approve the bills in the amount of \$17,503.21 seconded by Mr. Pinkava. All in favor? AYE! By voice vote motion passed.

Engineer's Report:

Mr. Hess III mentioned all the construction has been completed except the manholes on Garden Street. This will be completed Spring of 2026.

Solicitors' Report:

Mrs. Matheny stated there are three Resolutions that have not been approved yet. Mr. Johnson would like to have all three of the Resolutions tabled until the February 10th meeting when there are 3 board members. Mr. Johnson made a motion to table all three Resolutions until February's meeting which was seconded by Mr. Pinkava. All in Favor? AYE! By voice vote motion passed.

Operators Report- Water:

Mr. Neill stated there was a watermain break on Rt 87 and Evergreen, which has been the fifth break on this line. There was also another leak on Carlton, which too is the same line that has been repaired. Mr. Neill recommends replacing the lines with a ductile iron 8" pipe.

Mr. Neill mentioned he has received a quote on siding for the water plant and still has not heard back from the company who was to install the roof.

Operators Report – Sewer:

Mr. Neill stated "sludge hauling" is becoming more expensive and harder to find companies that will accept it. Mr. Neill mentioned one company that the village used for sludge hauling and they are not permitted any longer to accept sludge per the EPA. Akron is the closest and hauling will be more expensive.

Council Rep Report:

Mr. Pinkava has requested Mr. Freeman inquire with council why the sewer rates will stay the same for the next couple of years. Mr. Pinkava understands the ordinance was adopted and signed but these may not be accurate and would like council to revisit the tap in fees. Mr. Freeman stated he will report back to BPA at the next meeting in February.

Old Business:

Mr. Pinkava inquired if Jake ever saw the retired cruisers from the Police Department. Mr. Neill stated he has not looked at them yet and plans on meeting with the Chief in the next few weeks. Mrs. Arnold stated she could contact the Chief to set up a date and time so these vehicles could be looked at.

New Business:

Mr. Neill brought up the sludge holding tanks as well as receiving quotes on tying into the new blower systems.

Well # 2 is coming up for cleaning which runs about \$40,000.00.
The fence needs repair which is in the budget for 2026.

Mr. Pinkava made a motion to adjourn the meeting which was seconded by Mr. Johnson.
All in Favor? AYE! By voice vote motion passed.
Meeting adjourned at 8:42PM.