

BPA MEETING MINUTES
MARCH 10, 2026
7:00PM

Mr. Pinkava called the meeting to order at 7:00pm

Roll Call: Mr. William Pinkava-present, Mr. Curt Johnson-present, Mr. Charles Tiber-present

Recognition of Visitors: Mrs. Bridey Matheny, Mr. Kevin Freeman, Mr. Jake Neill, Mr. George Hess III.

Cashiers Report:

Mr. Tiber made a motion to approve the special meeting minutes from February 27, 2026, seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Mr. Tiber made a motion to approve the special meeting minutes from July 16, 2025, seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Mrs. Matheny to contact Paystar regarding the contract with the Village of Burton for online utility payments.

Mr. Pinkava stated 13736 West Center Street was notified regarding the repairs that need to be made.

Mr. Tiber made a motion to refund \$10.42 from account number 1125 seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Mr. Johnson made a motion to pay approved bills in the amount of \$ \$54,121.36 seconded by Mr. Pinkava. All in Favor? AYE! By voice vote motion passed.

Engineer's Report:

Nothing to Report

Solicitors' Report:

Mr. Johnson un-table Section 125, (Point of Sale-improperly functioning sewer line) seconded by Mr. Tiber. All in Favor? AYE! By voice vote motion passed.

Mr. Johnson moved to waive further readings on Resolution amending Section 125. Mr. Pinkava moved to adopt seconded by Mr. Tiber. All in Favor? AYE! By voice vote motion passed.

Mr. Pinkava moved to waive further readings on Resolution amending Section 210 (a) (Backflow Inspection date) seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed. Mr. Pinkava moved to adopt Section 210(a) seconded by Mr. Johnson. All in Favor? AYE! By voice vote motion passed.

Mr. Tiber moved to waive further readings on Resolution, amending Section 120 (a) (delinquent accounts/payment plans) seconded by Mr. Tiber. All in Favor? AYE! By voice vote motion passed.

Mr. Pinkava moved to adopt Resolution amending Section 120 (a) seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.

Operators Report – Water:

There are two tours scheduled for the water/sewer plants. One is Agape School and one for the Boy Scouts.

Mr. Neill stated hydrant flushing will be in April.

Mr. Neill stated he contacted the roofing contractor and had not heard back. The new roof is concerning due to ice buildup.

Operators Report-Sewer:

Mr. Neill is going to prepare the buildings for the upcoming tours.

Mr. Neill mentioned he spoke with Mrs. Arnold about changing the date the meters are recorded. This happens on the 15th of every month, which Mrs. Arnold would like to change.

Mr. Neill inquired with the Board if they would be willing to change this.

Mr. Pinkava would like to discuss this in more detail at another meeting.

Council Rep Report:

Mr. Freeman stated council did discuss the new Paystar agreement for the Village of Burtons customer portal. Council is waiting for BPA to sign such contract. At this point the contract cannot be signed due to discrepancies, which the Village Solicitor will be resolving.

Mr. Pinkava mentioned the developer who wishes to place multi-family homes off Route 87. Mr. Neill stated there are certain conditions and standards that must be met which he will push for.

Mr. Tiber stated he would like to have a village email in lieu of using a personal email. Mr. Tiber is requesting this to be added to the April agenda.

Old Business:

Mr. Hess III stated the Village can accept a Performance Bond if a contractor would like to use it.

Mr. Pinkava made a motion to adjourn the meeting, seconded by Mr. Johnson.
All in favor? AYE! By voice vote motion passed.

Meeting adjourned at 8:40pm.