

**BPA**  
**MEETING MINUTES**

**APRIL 14, 2026**

**7:00PM**

Mr. Pinkava called the meeting to order at 7:00pm

**Roll Call:** Mr. William Pinkava-present / Mr. Curt Johnson-present / Mr. Charles Tiber-present

**Pledge of Allegiance**

**Recognition of Visitors:** Mr. Jake Neill, Mr. George Hess III, Mrs. Bridey Matheny, Mrs. Lynn Arnold, Mr. Kevin Freeman

**Cashiers Report:**

Mrs. Arnold inquired about the meeting minutes and verbiage. Mr. Pinkava requests minutes to remain the same with as much detail as possible.

Mr. Tiber made a motion to approve the meeting minutes for February 10, 2026, seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.

Mrs. Arnold stated the new billing system, Muni-Link, will be up and running by the first week of May, depending upon Paystar's contract.

Mrs. Matheney contacted Paystar's legal department, waiting on revised contract. There will be training with Mr. Neill, Mrs. Arnold, Neptune and Muni-Link next week to test uploading of meters and downloading of readings.

Mrs. Arnold stated the village will need to extend the contract with the old billing system for a total of three months. This will be used to determine if all the data from the old billing system has been copied to the new Muni-Link billing system correctly. Mr. Johnson made a motion to approve the expenditure on Central Square for a total of \$462.76 for three months, seconded by Mr. Tiber. All in favor? AYE! By voice vote motion passed.

Mr. Johnson amended his motion not to exceed \$500.00, seconded by Mr. Pinkava. All in favor? AYE! By voice vote motion passed.

**Fiscal Officer Report:**

Mr. Pinkava made a motion to pay the approved bills in the amount of \$14,148.75 seconded by Mr. Tiber. All in favor? AYE! By voice vote motion passed.

**Engineer's Report:**

Mr. Hess III stated he spoke with Empire Paving last week and they will be paving Garden Street as well as completing the manholes.

West Center & Garden will have manholes replaced.

Chip-n-Seal projects for 2026 will be Evergreen & Huff.

Mr. Johnson inquired if there were any plans for Ford Lane, which Mr. Hess III stated "no".

**Solicitors' Report:**

Mrs. Matheney is waiting to hear back from Payliance – a vendor for the ACH, E-checks.

Note - Paystar has no problem with deleting the indemnification provisions.

**Operator - Water:**

Buckeye Pumps is now submitting proposals instead of contracts. Mr. Neill is requesting the bi-annual quote be signed by Mr. Pinkava.

Mr. Tiber made a motion to accept the Municipal Pump Service Agreement-Biannual Service – payment option of \$750.00 monthly for one year seconded by Mr. Johnson.

All in Favor? AYE! By voice vote motion passed.

Mr. Neill spoke with Mrs. Arnold regarding the Backflow Inspections for the village. Per the BPA Board, all Backflow Inspections must be completed and turned into the village office no later than June 30<sup>th</sup> of every year, which replaces Novembers turn-in date.

Hydrant flushing will be the last two weeks of April.

Gas Company was tying in their service line on the new home built on Carlton Street and came across a water line the utility department was not aware of.

Mr. Neill stated a tree fell on the fence at the Water Plant.

The Boy Scouts had their tour of the Water/Sewer Plant.

Agape School will be headed down this coming Thursday for their tour.

**Operators Report – Sewer:**

Mr. Neill mentioned when the village has had heavy rains there is a spike in the gauges and he would like to find out why.

**Council Rep Report:**

Mr. Freeman stated the D.O.R.A. project was brought up in the council meeting and did pass.

The sewer tap-in fees have not been discussed by council as of this current date.

**Old Business:**

Mr. Hess III mentioned they had received a special records request on bids which they are working with Mrs. Matheney on.

The fire the Township had the other day, the department pulled about 90,000 gallons of water.

Mr. Johnson composed a VII-part History of Burton's Water and Sewer systems which was included in tonight's discussion.

Next calendar year, 2027, the Village of Burton will be celebrating 100 years of water. Mr. Pinkava would like to celebrate the 100 Years of Water with all residents that made this possible.

**New Business:**

Mr. Johnson inquired about the delinquent payments on the shut-off list. Mrs. Arnold stated all statements are being paid.

Mr. Johnson moved to adjourn the meeting, seconded by Mr. Tiber.

All in favor? AYE! By voice vote motion passed.

Meeting adjourned at 7:59pm