BPA MEETING MINUTES

JULY 14, 2026

7:00PM

Mr. Pinkava called the meeting to order at 7:00pm

Roll Call: Mr. William Pinkava-present/Mr. Curt Johnson-present/Mr. Charles Tiber

Pledge of Allegiance

Recognition of Visitors: Mrs. Lynn Arnold, Mrs. Bridey Matheney, Mr. Kevin Freeman, Mr. George Hess III, Mrs. Ann Wishert

Cashiers Report:
Mrs. Arnold stated that account #1552 has written a letter requesting relief on her sewer bill. The hot water tank burst which calculated a higher usage on the sewer. Mr. Pinkava would like Mr. LeRoux from the Utility Dept to physically assess the basement of the home to determine where the water drained into. Until that is determined, this request will be tabled until next meeting.

Mrs. Arnold mentioned Neptune, (the village water software vendor) sent a quote for renewal of services. Mrs. Arnold verbally renewed the agreement on behalf of Mr. Pinkava to avoid late charges in the amount of $2700.56. Mr. Johnson made a motion to approve the quote from Neptune in the amount of $2700.56 seconded by Mr. Tiber. All in favor? AYE! By voice vote motion passed.

Mrs. Arnold informed the board that Muni-Link is now “live”, and residents are sharing positive feedback.

Mrs. Arnold mentioned the meeting minutes from July 1st, 2026, need to be approved. Mr. Pinkava made a motion to approve the meeting minutes for July 1st, 2026, with revisions seconded by Mr. Tiber. All in Favor? AYE! By voice vote motion passed.

Fiscal Officer Report:
Mr. Pinkava made a motion to pay approved bills in the amount of $21,678.99 seconded by Mr. Tiber. All in favor? AYE! By voice vote motion passed

Engineer's Report:
Mr. Hess III stated he completed one of the Point-of-Sale inspections at a property on Evergreen. The video footage of the inspection was inconclusive, which had to be re-televised. Once the second video was turned in and inspected, the inspection had passed.

Mr. Hess III stated the property which was just sold on Dean Court applied for a Point-of-Sale inspection. Due to the piping which has not been used in years failed. The new owner is going to complete the repairs himself and will have this re-inspected when done.

Solicitors' Report:
Nothing to report

Operator's Report:
Mr. Pinkava mentioned there are two RAS pumps (Return Activated Sludge pump), which pump the waste to the aeration tank. One pump had developed a seal leak (serviced by Buckeye Pump one month prior) which was shut down to be repaired while the backup pump was operating.
Due to the repairs of these pumps, the board will discuss the option of rebuilding the pumps or purchasing brand new ones.
I-Service pump #1 went down, which would not shut off. I-service pump #2 is being operated currently.
Blower number 3 went down after the power outages. There are currently two backup blowers.
Council has approved Mr. LeRoux's compensation for his position. Mr. Pinkava mentioned the two open positions have been advertised in Maple Leaf as well as the News Harold. Mr. Pinkava stated there have been no new applicants as of today.

Council Rep Report:
Mr. Freeman stated it was determined that comp time can accrue up to 120 hours in the employee's bank before it is paid out at the end of the year.

Mr. Freeman stated that the D.O.R.A. (Designated Outdoor Refreshment Area) had been approved.

Mr. Johnson mentioned the Hallmark Contract may need to be updated to show both plants on the paperwork.
Mrs. Matheney stated council approved the contract retroactive with both plants listed.

Mrs. Matheney also mentioned that the Hallmark Contract is only up to $79,000 which is about seven to eight months. A “Bid Packet” will need to be completed and sent out for Bids if no one has been hired for the Utility Position(s).

Old Business:
Nothing to Report

New Business:
Nothing to Report

Mr. Pinkava made a motion to adjourn the meeting, seconded by Mr. Johnson.
All in favor? AYE! By voice vote motion passed.

Meeting adjourned at 8:23pm.