Burton Village Council Meeting
Minutes
August 10, 2026

Visitors: Jennell Ortega, Rick Smigelski, Chris Elko, George Hess III, Jack Garner, Brian Davidson, Anne Wishart, John Rowland.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call
Nick Tromba – No, Tom Blair – Yes, Kevin Freeman – Yes, Charles Boehnlein – Yes, Craig Martin – No, Megan Williams – Yes

Minute Approval:
Mr. Boehnlein moved to approve the minutes of July 13, 2026, seconded by Mr. Blair. By voice vote, the motion passed.

Mayors Report
Mayor Spanos had nothing to report.

Historic District Permits
Nothing to report.

Standing Committees
Finance, Funding and Personnel Committee – Nothing to report.

Police Department Report – The report was emailed.

Fire Department Report – The report was emailed. Chief Davidson added that the Fire Department has a new Paramedic on staff.

Street Committee – Chief Smigelski had nothing to report.

Council Reports on Village and Independent Boards and Commissions
Board of Public Affairs – Mr. Freeman said there were some issues with the sewer blowers that BPA is trying to have repaired.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Nothing to report.

Planning Commission – Nothing to report.

Tree Commission – Nothing to report.

Berkshire Community Planning Association – Nothing to report.

Chamber of Commerce – Nothing to report.

JEDD Board – Nothing to report.

Fiscal Officers Report
Ms. Ortega emailed her report. She added that the Geauga County Budget Commission will meet on Tuesday, August 18th at 9AM at the Geauga County Auditors Office.

Solicitors Report:
Mr. Hicks had nothing to report.

Engineers Report:
Mr. Hess said the Chip and Seal projects are almost finished. Ronyak still needs to do the fog seal.

Zoning Inspector's Report:
Mr. Crea has received interest in using a home on Garden Street and a home on Hickox Street as an Airbnb. These requests will need to go to the Board of Zoning Appeals for review.

Invoice Approval
Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

Ordinances and Resolutions
Mayor Spanos placed on third reading Ordinance 2517-26 amending section 302(c) of the Board of Public Affairs Rules and Regulations for the Village of Burton, amending Section 925.01(a)(i) of the Village of Burton Codified Ordinances so as to amend the Sewer Tap In fees, and declaring an emergency. Mr. Boehnlein moved to adopt, seconded by Mr. Freeman. Roll Call: Charles Boehnlein – Yes, Kevin Freeman – Yes, Tom Blair – Yes, Megan Williams – Yes. Motion passed.

Mayor Spanos placed on second reading Ordinance 2519-26 authorizing the Fiscal Officer and Village Solicitor to amend the Personnel Handbook to amend the Village's compensatory time off policy and declaring an emergency.

Old Business
Nothing to report.

New Business
This year Halloween falls on Saturday. Council agreed to hold Trick-or-Treat hours from 6-7:30 PM on Saturday, October 31st.

Mayor Spanos said she will be sending out letters to businesses concerning the requirements for the DORA that was approved at the last meeting.

Public Participation
Mr. Rowland requested a traffic study be completed to see if it would be beneficial to the village to replace the stop signs with yield signs around the park.

Mr. Boehnlein moved to adjourn, seconded by Mr. Freeman. By voice vote, the motion passed. Meeting adjourned at 7:15 PM.

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Fiscal Officer Mayor/President Pro Tem